**October 13, 2021**

**Village of White City**

**Regular Monthly Board Meeting Minutes**



**Call to Order: 7:00 pm October 13, 2021. Meeting was called to order by Village President Brenda Subick.**

**Pledge of Allegiance:**  Led by Village President Brenda Subick.

**Roll Call:**  Brenda Subick present; Scott VanLoo present; Shon Calvert absent; Kevin Shaw present, Karen Clarke present, Janet Watson present; Beth Greer present, Jim Cozart present, Donna Heinke present, Janet Watson present.

**Public Comments:** None

**Guests:** Kevin Tepen from C. J. Schlosser was present to explain the recent 2021 Annual Financial Audit. He stated our accounting practices were good and the Village is doing well financially. Village President Brenda Subick signed the Management Audit Memorandum. Kevin will file the original with the Illinois State Comptroller.

**Approval of September 8, 2021, Board Meeting Minutes**

Accept Minutes/Roll Call: Motion to accept made by Karen Clarke with 2nd Scott VanLoo. Roll Call: Brenda Subick(yes) Scott VanLoo (yes), Jim Cozart (yes), Kevin Shaw (yes), Karen Clarke (yes), Shon Calvert (Absent). Motion approved.

**Committee Reports:**

* **Sewer** – Village President Brenda Subick reported one pump was not working on lift station 2. Estimate received from Missouri Machinery in the amount of $6843.23 to repair. Bob Hubert asked to speak and informed the board that Matt Bone is going to help him work on cleaning up the lagoon and will get quotes for equipment to Village President Subick in order to get the remaining pieces done prior to inclement weather starting. President Subick reminded Bob that as of October 1st his hours are 5 hours a week as agreed when he was hired. Will discuss hours needed for lagoon clean up that continues. Bob also recommended looking into granules for weeds. Matt Bone will provide the village with a company name to order these from. Will table ordering this till February. Bob also recommended to the board that they look into getting a solar air pump. This will be added to the next meeting agenda to be discussed by the board. Also discussed getting 2 more pumps for lift stations as back up. Will add this also to the agenda for the next meeting to discuss.
* **Water** – Village President Brenda Subick had a call from a customer stating his bill was too high. Brenda called Core & Main, and they were able to determine that two customers had the same meter numbers. Brenda called Donna Heinke and together they were able to correct the meter reading and adjust the bills accordingly. Bob Hubert informed the board that 2 manhole rings are needed, possibly order from Schulte supply.
* **Finance** – Charge accounts have been opened at Ace Hardware, Rural King and R.P. Lumber to gain better control of supplies needed for the Village and to have one bill

for the monthinstead of several receipts.

* **Police/Ordinance –** Village President Brenda Subick is working with the Village Attorney on the Police Equitable Funds. President Subick also informed the board that Brandy Hendy requested a variance to allow goats on her property. President Subick discussed with Village Attorney and there is no variance for residential property and she explained that village ordinance 3-1-10 prohibits animals in village limits and how schedule 3-14 in the zoning book also states prohibited uses show all uses in the A-1 (Agricultural) district is noted and since these are the village laws all residents must abide by them when it comes to animals in the Village. She also informed the board that she gave both of these ordinance documents to Brandy.
* **Streets** – Bob Hubert reported there are 2 valve boxes that need replaced and two manholes have broken collars that need replaced. Village President Brenda Subick asked Bob to get some quotes on repairing these items.
* **Building/Grounds/Utilities** – The Board discussed getting a grant for some new playground equipment and possibly a new Pavilion for the Park. Donna Heinke, Village Deputy Clerk is working on the Rebuild Downtowns and Main Streets Capital Grant Program (RDMS). Karen Clarke is also researching additional grants available as well.

**Treasurer’s Report:**

* **Approval of bills –** Reviewed Bills (September 2021). Kevin made a Motion to Approve September 2021 bills with 2nd by Scott VanLoo.. Roll Call: Brenda Subick (yes), Scott VanLoo (yes), Jim Cozart (yes), Kevin Shaw (yes), Karen Clarke (yes), Shon Calvert (absent).  Motion Approved.

* **Approval of Balance Sheet** –Reviewed Village of White City Balance Sheet ending as of September 30, 2021. Motion to approve made by Scott VanLoo with 2nd by Karen Clarke. Roll Call: Karen Clarke (yes), Scott VanLoo (yes), Jim Cozart (yes), Kevin Shaw (yes),
* Brenda Subick (yes), Shon Calvert (Absent). Motion approved.

**Old Business:**

* Discussed payment received from American Rescue Plan. The first payment has been received by the village and deposited into the General fund account and all spending will be kept track of by the Village Clerk.

**Closed session to discuss Personnel/Ligation**

Motion to go into Closed Session made by Kevin Shaw with 2nd by Karen Clarke. Roll call: Karen Clarke (yes), Scott VanLoo (yes), Jim Cozart (yes), Kevin Shaw (yes), Brenda Subick (yes) Shon Calvert (absent). Closed Session was adjourned at 7:40 PM on motion from Karen Clark with 2nd by Kevin Shaw. Roll Call: Karen Clarke (yes), Scott VanLoo (yes), Jim Cozart (yes), Kevin Shaw (yes), Brenda Subick (yes), Shon Calvert (absent).

Motion was made by Kevin Shaw with 2nd by Karen Clarke to return to the regular business meeting at 7:45 pm. Roll Call: Karen Clarke (yes), Scott VanLoo (yes), Jim Cozart (yes), Kevin Shaw (yes), Brenda Subick (yes), Shon Calvert (absent).

**New Business:**

* Discussed and approved the 2021 financial audit. Motion to approve made by Kevin Shaw with 2nd by Karen Clarke. Roll call: Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes). Kevin Shaw (yes). Brenda Subick (yes), Shon Calvert (absent). Motion approved.
* Discussed the transfer of $470.16 into the Motor Fuel Tax account. IDOT did an audit for the years 2018 to 2021 and discovered the deposit of $470.16 from 2012 was missing. Village Clerk Janet Watson found the deposit in the General account deposited on November 11, 2012. A transfer check number 5952 was made and deposited into the Motor Fuel account.

**Adjournment**: 7:50 PM - Motion to adjourn made by Kevin Shaw with 2nd by Karen Clarke.

All Ayes

Minutes by

Village Clerk, Janet Watson