**Oct 9, 2024**

**Village of White City**

**Regular Monthly Board Meeting Minutes**

**Motion to make Brenda Subick acting village president to start meeting made by Kevin Shaw, 2nd Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (absent). Motion approved.**

**Call to Order: 7:00 pm Oct 9, 2024 Meeting was called to order by acting Village President Brenda Subick.**

**Pledge of Allegiance:**  Led by acting Village President Brenda Subick

**Roll Call:**  Kevin Shaw present, Jim Cozart present, Brenda Subick present, Scott Van Loo present, Karen Clarke absent, Beth Greer present, Roger Van Loo present

**Public Comments:** None

**Guests**: None

**Approval of Sep 11, 2024 Board Meeting Minutes**

Accept Minutes/Roll Call: Motion to accept Sep 11, 2024, Meeting Minutes made by Kevin Shaw, 2nd Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (absent). Motion approved.

**Motion to have Karen Clarke village president continue the meeting made by Brenda Subick, 2nd Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.**

**Committee Reports:**

* **Sewer** –The chemical treatments made by Water Treatment Technology have caused the duckweed and other weeds at lagoon to die. The lagoon is looking better now. There will be one more treatment at lagoon. The duckweed and weed issue should be resolved next year when the valves are fixed at lagoon.

All lift station repairs have been made, and all lift stations are working properly.

* **Water** – Resident ran over meter and caused some damage. Work order has been done. We just need to replace damaged parts.

Meter reader reported that Hendy meter lid may need to be ground down as it is not flush with the ground. Maintenance person will need to take a look.

* **Finance** – Village financial audit is almost done. A representative from CJ Schlosser will be at next meeting.
* **Ordinances** – A resident asked about the ordinance prohibiting chickens within the city limits. Trustee mentioned that resident/residents will need to come to a board meeting to address the board.
* **Streets** –Daisy and North street’s repairs were made.

The speed bumps and related signage were delivered.

* **Building/Grounds/Utilities –** An inquiry was made from person thinking about hall rental. They wanted to know about park rules and after dark hours coinciding with hall rental. Trustee mentioned that renters can stay in park area up to 8 or 9 at night, but they can’t be out too late. There are residents living around park. They would also have to have dram shop insurance if they were drinking alcohol, and the drinking would have to be in and around the hall.

**Treasurer’s Report**

* **Approval of bills –** Reviewed Bills (Oct 2024).

Brenda Subick made a motion to approve Oct 2024 bills with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

**Approval of Balance Sheet** –Reviewed Village of White City Balance Sheet ending as of September 30th, 2024. Motion to approve made by Kevin Shaw with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

**Old Business:** None

**New Business:** Board discussed Village of White City speed bump ordinance #445. Motion to approve ordinance #445 made by Kevin Shaw with 2nd by Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

The sewer rate increase ordinance #446 was not available for this meeting. Tabled for next month.

Board discussed different lagoon labor bids. Board agreed the bids had details and wording that made it look like the labor could go over listed amounts in bids. The board also discussed loan would probably be based on the bid approval. The board recommended that we go back to the bidders and have them give bids that state costs will not exceed the total bid amount. They also recommended that we go back to loan backer to see if they would supplement loan if approved bid does go over costs.

Board discussed automatic pay plan for Staunton water bill. Board agreed to keep things as they stand.

Board discussed Halloween trick or treat hours. A question was asked about last year’s hours. Motion to approve Halloween trick or treat hours from 5PM-8PM on 10/31 made by Brenda Subick with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed pay increase for treasurer. Treasurer is asking for $50 a month increase. Board asked how many hours a month were involved in the duties. Board also asked for treasurer job description. Clerk could not find a job description in treasurer’s employment file. It was noted that treasurer reconciles the balance sheet and signs checks a couple times a month. Board agreed to table this for next month. We need to also find treasurer’s job description. It may be in with meeting minutes when treasurer was hired.

Board discussed Christmas bonus increases. The board looked at code 11-1-17 (A) that relates to the Christmas bonuses. They agreed code needs to be rewritten before vote can occur. Rewrite code and table for next month.

Motion to Adjourn made by Kevin Shaw with 2nd from Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Meeting Adjournment: Oct 9 – 7:55 p.m.

Motion made to approve October 9, 2024 meeting minutes by Brenda Subick with 2nd by Kevin Shaw

Minutes approved: November 13, 2024

Roll Call:

Brenda Subick - Yes

Scott Van Loo - Yes

Jim Cozart - Yes

Kevin Shaw - Yes

Karen Clarke - Yes