**November 8, 2023**

**Village of White City**

**Regular Monthly Board Meeting Minutes**

**Call to Order: 7:00 pm Nov 8, 2023 Meeting was called to order by Village President Karen Clarke.**

**Pledge of Allegiance:**  Led by Village President Karen Clarke

**Roll Call:**  Kevin Shaw present, Jim Cozart present, Scott Van Loo present, Brenda Subick present, Karen Clarke present, Beth Greer absent, Roger Van Loo present

**Public Comments:** None

**Guests**: Doug Raterman-Engineer for MFT

Doug referred to MFT# 435. He reviewed back two years for figures since no roadwork was done on MFT two years ago.

He stated that the patch and aggregate amounts can be switched within the MFT based on needs.

He reduced the quantities to stay below the $9,000 amount threshold.

He included the user rates into the rental rate on last page of MFT.

2023/2024 MFT resolution #435 for Village of White City was reviewed and approved. Brenda Subick made motion to approve with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke(yes). Resolution #435 approved.

**Approval of Oct 11, 2023, Board Meeting Minutes**

Accept Minutes/Roll Call: Motion to accept Oct 11, 2023, Meeting Minutes made by Brenda Subick, 2nd Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke (yes). Motion approved.

**Committee Reports:**

* **Sewer** – Lift station was repaired. There was electrical arcing.
* **Water** – Madison Communications replaced the modem at Pump house and the alerts are back up.
* There were no 2nd bids received on water tower inspection.
* **Finance** – New attorney signed off on the litigation for the financial audit, so all audit work is complete.
* **Ordinances** – New lawyer needs to review the ordinances.
* **Streets** – It was reported that there has been damage to culvert on Park street. It is possible that school bus and trash truck are causing the damage. We need to call school and DC Waste to report the issue. We may need to draft letter if that does not work.
* **Building/Grounds/Utilities –** There is a light out on one side of the village sign.

**Treasurer’s Report**

* **Approval of bills –** Reviewed Bills (Nov 2023).

Brenda Subick made a Motion to Approve Nov 2023 bills with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke (yes). Motion approved.

* **Approval of Balance Sheet** –Reviewed Village of White City Balance Sheet ending as of Oct 31st, 2023. Motion to approve made by Kevin Shaw with 2nd by Jim Cozart. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke (yes). Motion approved.

**Old Business: Reminder – Open Meeting Act –** Karen Clarke mentioned you can go through IML site to get to the Open Meetings Act training for completion.

**New Business:** The Tax Levy Ordinance #436 was reviewed and approved. Kevin Shaw made motion to approve with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke (yes). Ordinance approved.

Rates were given to board for new lawyer Rick Verticchio. He couldn’t be at this month’s meeting, but he or his son will be at December meeting. Kevin Shaw made motion to approve hiring of new lawyer with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke(yes). Motion to hire new lawyer approved.

Contract for audit services by C J Schlosser & Co, LLC(Kevin Tepen) was given to board for review. CPA is raising their rates 2.5% per year of three-year contract. The village will need to review the costs of next contract if these increases continue. Brenda Subick made motion to approve contract with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke(yes). Contract approved.

A bid proposal from Core & Main was given to board members for new auto flusher. We need to contact Fred Fellin before digging because he has pipes connected to proposed dig site for new flusher. Brenda Subick made motion to approve new auto flusher with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke(yes). Motion for purchase of new auto flusher approved.

A bid proposal from Washington State tower inspections was given to board members for water tower inspection in amount of $2,000. Brenda Subick made motion to approve tower inspection costs with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke(yes). Motion for water tower inspection approved.

Resolution #23-437 for release of recapture agreement on Lillian Voss property was given to board for review. Kevin Shaw made motion to approve resolution with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke(yes). Resolution #23-437 approved.

A bid proposal from Core & Main was given to board members for new android smart phone to read water meters. We need to contact Core & Main to see if new call plan is necessary after android purchase. Brenda Subick made motion to approve new android smart phone meter reader with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (abstain), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke(yes). Motion for purchase of new android smart phone meter reader approved.

A bid proposal from Quality Motors was given to board members for repairs to village truck. Kevin Shaw made motion to approve repairs with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke(yes). Motion for village truck repairs approved.

Motion to Adjourn Made by Kevin Shaw with 2nd from Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Scott Van Loo (yes), Brenda Subick (yes), Karen Clarke(yes).

Meeting Adjournment: November 8, 2023 – 8:00 pm.

Motion made to approve Nov 8, 2023 meeting minutes by Brenda Subick with 2nd by Kevin Shaw

Minutes approved: Dec 13, 2023

Roll Call:

Jim Cozart – Yes

Kevin Shaw - Yes

Scott Van Loo – Yes

Brenda Subick - Yes

Karen Clarke - Yes