**June 12, 2024**

**Village of White City**

**Regular Monthly Board Meeting Minutes**

**Call to Order: 7:00 pm June 12, 2024 Meeting was called to order by Village President Karen Clarke.**

**Pledge of Allegiance:**  Led by Village President Karen Clarke

**Roll Call:**  Kevin Shaw present, Jim Cozart present, Brenda Subick present, Scott Van Loo present, Karen Clarke present, Beth Greer absent, Roger Van Loo present

**Public Comments:** A resident spoke up about low water pressure at his property. A plumber told him that he only had 28 lbs of pressure, and he had a leak in water pressure valve. There is water in meter pit. Trustees conferred, and it was decided that it was resident’s responsibility if leak was not in meter. Village is sending water meter reader to inspect the meter pit and meter itself.

**Guests**: None

**Approval of May 8, 2024 Board Meeting Minutes**

Accept Minutes/Roll Call: Motion to accept May 8, 2024, Meeting Minutes made by Kevin Shaw, 2nd Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

**Committee Reports:**

* **Sewer** – There is high water at lift station #3, and pumps are not working properly. #1 pump has a split in the cup link. #2 pump is operational.

There is high water at lift station #2 also. Both pumps are not working properly. A baseball was found stuck in one of the pumps. Once Pump Shop gets #2 pump working, they will look at #1 pump. All of the floats need repairs.

EPA sent a letter wanting an operations and maintenance plan for lagoon issues. EPA letter was received May 22, so we have 45 days for answer. Village clerk needs to date stamp everything that comes in village hall, not just the bills.

An initial O&M plan was given to board. Three additional repairs are needed. It was discussed what priority these should be. We need to get costs for the repairs for more planning.

* **Water** – The alarm at pump house lost communication. Village water technician worked with engineer, and it was functional that night.

We will be sending nitrification kit back to USA Blue Book per benchmark agreement for testing and/or repairs.

Nothing on meters.

**Finance** – We are working on RD audit, and we will be working on village financial audit immediately afterwards.

* **Ordinances** – Nothing new to report.
* **Streets** – We are still researching speed bumps.
* **Building/Grounds/Utilities –** Village needs to put more dirt in the village sign area.

**Treasurer’s Report**

* **Approval of bills –** Reviewed Bills (June 2024).

Brenda Subick made a motion to approve June 2024 bills with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

* **Approval of Balance Sheet** –Reviewed Village of White City Balance Sheet ending as of May 31st, 2024. Motion to approve made by Scott Van Loo with 2nd by Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

**Old Business:** Board discussed Roger Van Loo as new hire for groundskeeper. Motion to approve made by Brenda Subick with 2nd by Jim Cozart. Roll Call: Kevin Shaw (abstain), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (abstain), Karen Clarke (yes). Motion approved.

Board discussed hiring Sequoyah Software as support for Waterworks water billing system. Current support has been inefficient. One of the top support staff moved to Sequoyah. Sequoyah basic support costs $900 annually which is comparable to current support. Motion to approve made by Brenda Subick with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Motion made to go into closed session by Kevin Shaw with 2nd by Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

**Closed Session:**

Kevin Shaw made motion to return to regular meeting with 2nd by Jim Cozart. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

**New Business:** Board discussed the proposal/contract from DC Waste up for renewal.

Board compared new contract with contract that is expiring. The terms and cost increases were similar to previous contract. Motion to approve made by Kevin Shaw with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Motion to Adjourn made by Kevin Shaw with 2nd from Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Meeting Adjournment: June 12 – 8:00 pm.

Motion made to approve June 12, 2024 meeting minutes by Kevin Shaw with 2nd by Scott Van Loo

Minutes approved: July 10, 2024

Roll Call:

Brenda Subick – Yes

Scott Van Loo - Yes

Jim Cozart – Yes

Kevin Shaw - Yes

Karen Clarke - Yes