**Feb 19, 2025**

**Village of White City**

**Regular Monthly Board Meeting Minutes**

**Call to Order: 7:00 pm Feb 19, 2025 Meeting was called to order by Village President Karen Clarke.**

**Pledge of Allegiance:**  Led by Village President Karen Clarke.

**Roll Call:**  Kevin Shaw present, Jim Cozart present, Brenda Subick present, Scott Van Loo present, Karen Clarke present, Beth Greer absent, Roger Van Loo present

**Public Comments:** None

**Guests**: **Rosie Bohanon – Rezoning for raising chickens**.

Rosie stated that she would like the board to consider rezoning to allow residents of White City to raise chickens. She would like to get 4 chickens and 4 chicks. She would like to get a 60 by 40 chicken coop for containment and housing the chickens. The price of chicken and eggs is causing concern for village residents.

A trustee responded by stating the process can be started with a resident or residents filling out a rezoning application and coming up with $750 application fee. Rosie asked why the fee was so expensive. This fee covers village attorney costs, assembly of a zoning board where members will need to get paid for their time, and other administrative costs. Trustee also stated that this fee can be split amongst several residents who are interested in raising chickens also.

Rosie is going to reach out to several residents to see what their interest is.

This will be taken up in the future.

**Approval of Jan 8, 2025 Board Meeting Minutes**

Accept Minutes/Roll Call: Motion to accept Jan 8, 2025, Meeting Minutes made by Kevin Shaw, 2nd Jim Cozart. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

**Committee Reports:**

* **Sewer** – Sewer/Water Operator resigned Friday, January 10. The village has only received bids from contractors for sampling and doing the necessary paperwork from the sampling for EPA. Former sewer/water operator put in a bid for much lower than contractors.

The Pump Shop is providing the village with a revised bid to include labor of lid installation and installation parts for Lift station #1 lid which needs to be replaced. We need to get with sewer operator to see if The Pump Shop needs to install the lid or can village employees do the job.

* **Water** – Village clerk reached out to Core&Main representative again after computer table fixes did not work for the six accounts that have to be read manually. Core&Main representative came to the village and noticed that one account’s meter radio was not working to pick up signal. He thought that could be the issue with all of the manuals. Clerk will have meter reader replace one radio as a test.

The battery at the pump house wasn’t working correctly, but the issue was figured out.

* **Finance** –W2’s were handed out.
* **Ordinances** – Nothing to report.
* **Streets** –The village ordered and received more coal patch for street repairs.
* **Building/Grounds/Utilities –** We have a hall rental at beginning of March.

**Treasurer’s Report**

* **Approval of bills –** Reviewed Bills (Feb 2025).

Brenda Subick made a motion to approve Feb 2025 bills with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

**Approval of Balance Sheet** –Reviewed Village of White City Balance Sheet ending as of January 31st, 2025. Motion to approve made by Scott Van Loo with 2nd by Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

**Old Business:** None

**New Business:** Board discussed bid for tree trimming on three trees at village park and pavillion. The bids were for trimming the trees and bid for removing the trees. Trustee asked whether the remnants would be hauled away. Trustees agreed to have the one tree by Main St that had limbs fall close to the wires removed. It was a hazard. The other two trees could be trimmed. Total cost would be $1,550. Motion to approve the trees bid at $1,550 made by Brenda Subick with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed a water rate increase effective April 1, 2025. Staunton is raising the rates they charge the village for water consumption. A rate and consumption study was conducted by Illinois Rural Water Association(IRWA) at the request of the village of White City. The study suggested that the village of White City raise the rates in accordance with the increases of Staunton. A trustee raised a concern about the amount of ‘unaccounted for’ water in the study. It is not the flusher. The ‘unaccounted for’ water needs to be explored. Motion to approve the water rate increase to coincide with Staunton increases made by Kevin Shaw with 2nd by Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed The Pump Shop quarterly, semi-annual, or annual lift station inspection and maintenance bids. The bids were $3,840 per inspection. This was the same for all time periods. Motion to approve the annual inspection at $3,840 made by Scott Van Loo with 2nd by Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed the farming of White City village property to Paul Schneider. Paul Schneider will farm the ground at same cost as 2024. Motion to approve the cash lease between the village of White City and Paul Schneider at $510 made by Brenda Subick with 2nd by Kevin Shaw. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed a one-time salary increase for maintenance person for the added sewer and water duties he performed in January. It was discussed and $290 was agreed upon to be done as a bonus. Motion to approve made by Kevin Shaw with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed Water Operator duties and salary beginning 2/1/2025. It was discussed and duties need to be revised. Salary will be $300 per month. Motion to approve recommended salary and the duties after changes made by Scott Van Loo with 2nd by Jim Cozart. Roll Call: Kevin Shaw (abstain), Jim Cozart (yes), Brenda Subick (abstain), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed Sewer Operator duties and salary beginning 2/1/2025. It was discussed and duties need to be revised. Salary will be $200 per month. Motion to approve recommended salary and the duties after changes made by Kevin Shaw with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed Maintenance person duties beginning 2/1/2025. It was discussed and duties need to be changed and separated. Village Water Maintenance person and Village Sewer Maintenance person need to be added as jobs. Motion to approve the new jobs and the duties after changes made by Brenda Subick with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed adding two Maintenance Jobs beginning 2/1/2025. It was discussed and job descriptions & salaries need to be added. Village Water Maintenance person salary will be 300.00 per month, and Village Sewer Maintenance person salary will be 100.00 per month. Motion to approve the new jobs and the salaries made by Kevin Shaw with 2nd by Scott Van Loo. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Board discussed Groundskeeper salary and job duties for 2025. It was discussed and a couple of duties were subtracted from groundskeeper. Salary will be $208 per month for 2025. Motion to approve the new duties and the salary at $208 per month made by Kevin Shaw with 2nd by Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Motion to Adjourn made by Kevin Shaw with 2nd from Brenda Subick. Roll Call: Kevin Shaw (yes), Jim Cozart (yes), Brenda Subick (yes), Scott Van Loo (yes), Karen Clarke (yes). Motion approved.

Meeting Adjournment: Feb 19 – 8:20 p.m.

Motion made to approve February 19, 2025 meeting minutes by Kevin Shaw with 2nd by Scott Van Loo

Minutes approved: March 15, 2025

Roll Call:

Scott Van Loo - Yes

Kevin Shaw - Yes

Jim Cozart - Yes

Brenda Subick - Absent

Karen Clarke - Yes