

December 14, 2022
Village of White City
Regular Monthly Board Meeting Minutes

Call to Order: 7:00 pm December 14, 2022. Meeting was called to order by Village President Karen Clarke.

Pledge of Allegiance: Led by Village President Karen Clarke

Roll Call: Brenda Subick present; Scott VanLoo present, Karen Clarke present, Jim Cozart present, Kevin Shaw present, Donna Heinke present, Beth Greer present, Shon Calvert absent.

Public Comments: None

Guests: None

Approval of November 16, 2022, Board Meeting Minutes

Accept Minutes/Roll Call: Motion to accept November 16, 2022, Meeting Minutes made by Brenda Subick with 2nd by Kevin Shaw. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes) Shon Calvert (absent). Motion approved.

Committee Reports:

- **Sewer** – Insurance Claims for the repairs to the 6 sewer lift stations were sent to IML/RMA for review.
- **Water** – Village President Karen Clarke made calls regarding the Internet Connection alarm for the Pump House.
- **Finance** –
- **Police/Ordinance** -
- **Streets** –
- **Building/Grounds/Utilities** –
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Treasurer's Report

- **Approval of bills** – Reviewed Bills (December 2022). Brenda Subick made a Motion to Approve December 2022 bills with 2nd by Scott VanLoo. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes) Shon Calvert (absent). Motion approved.
- **Approval of Balance Sheet** –Reviewed Village of White City Balance Sheet ending as of November 30, 2022. Motion to approve made by Kevin Shaw with 2nd by Scott VanLoo. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes), Shon Calvert (absent). Motion approved.

Old Business: None.

New Business:

- Reviewed and approved Ordinance 427 Adopting Meeting Schedule for the Village of White City Board of Trustees for 2023 Motion to Approve made by Scott VanLoo with 2nd by Brenda Subick. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes), Shon Calvert (absent). Motion approved.
- Reviewed and approved Ordinance 428 Adopting Holiday Schedule for the Village of White City's Clerk's Office for 2023. Motion to Approve made by Kevin Shaw with 2nd by Jim Cozart. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes), Shon Calvert (absent). Motion approved.
- Discussed Job Description for the Grounds Keeper/Maintenance Employee for the Village of White City. Trustee Brenda Subick requested to add "Read Sewer Lift Station Meters on a weekly basis" under the "Other Duties" section. All agreed, and Village Deputy Clerk will add the statement as requested. The Board decided this topic would be tabled to be discussed at the January 2023 Board Meeting in addition to discuss and approve pay for the Grounds Keeper/Maintenance Employee.
- Approved Christmas Bonuses for the Village part-time employees per Ordinance 11-1-17(A). Motion to Approve made by Kevin Shaw with 2nd by Scott VanLoo. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes), Shon Calvert (absent). Motion approved.
- Discussed memorandum to Village Residences regarding Ordinance Violations/Public Safety. Discussed attachment with list of various Ordinance violations. Trustee Brenda Subick asked that the Ordinance information regarding Motor Homes parked on property be added. In addition, it was requested that the Ordinance information regarding parking on sidewalks and corner lot obstruction be added. Motion to Approve Memorandum to Village Residents with the updates added to the Ordinance Listing made by Brenda Subick with 2nd by Kevin Shaw. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes), Shon Calvert (absent). Motion approved.
- Discussed pay for special project (Lead Line Survey) – Discussion was held regarding the pay for the Lead Line Survey special project.

Closed Session to discuss Personnel/Litigations/Appointments – No closed session was requested.

Adjournment: December 14, 2022

7:40 pm

Motion to Adjourn Made by Brenda Subick with 2nd from Kevin Shaw

Karen Clarke, Aye; Brenda Subick, Aye; Scott VanLoo, Aye; Jim Cozart, Aye; Kevin Shaw, Aye. Shon Calvert, absent.

Motion Made to approve December 14, 2022, Minutes by Scott VanLoo with 2nd by Brenda Subick.

Minutes Approved – January 11, 2023

Roll Call:

Karen Clarke –	Yes
Brenda Subick –	Yes
Jim Cozart -	Yes
Kevin Shaw -	Yes
Scott VanLoo –	Yes
Shon Calvert -	Absent