

APRIL 12, 2023
Village of White City
Regular Monthly Board Meeting Minutes

Call to Order: 7:00 pm April 12, 2023 Meeting was called to order by Village President Karen Clarke.

Pledge of Allegiance: Led by Village President Karen Clarke

Roll Call: Brenda Subick present; Scott VanLoo present, Karen Clarke present, Jim Cozart present, Kevin Shaw present, Donna Heinke present, Kristina Moutria present, Beth Greer absent, Shon Calvert absent.

Public Comments: None

Guests: None

Village President Karen Clarke introduced Kristina Moutria as Village Clerk. Village Board voted to appoint Kristina Moutria as Village Clerk. Motion made by Scott VanLoo with 2nd from Brenda Subick. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes) Shon Calvert (absent). Motion approved. Kristina Moutria was sworn in by Village Deputy Clerk Donna Heinke.

Approval of March 8, 2023, Board Meeting Minutes

Accept Minutes/Roll Call: Motion to accept March 8, 2023, Meeting Minutes made by Kevin Shaw with 2nd from Scott VanLoo. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes) Shon Calvert (absent). Motion approved.

Committee Reports:

- **Sewer** – Matt DeVries (Water/Sewer Operator) contacted the Pump Shop regarding the recent repairs to Lift Station No. 5. He left message for them to call him back.
- **Water** – Matt DeVries (Water/Sewer Operator) provided an update on the recent requirements received from the Illinois EPA. Matt and Village President Karen Clarke met with Mark Dragovich (IL-EPA) who explained the various requirements and dead line dates explained in the Engineering Report.
Village President Karen Clarke mentioned that there were 2 customer meters not registering a reading. She will contact Core & Main to have them come out.
- **Finance** – The last IML/RMA Insurance Claim Check in the amount of \$4500.00 was received and will be deposited into the Sewer O&M Account.
- **Streets** – Richard Bauman (Maintenance/Grounds) has been patching potholes on the Village Streets.
- **Building/Grounds/Utilities**

Treasurer's Report

- **Approval of bills** – Reviewed Bills (April 2023). Brenda Subick made a Motion to Approve March 2023 bills with 2nd by Kevin Shaw. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes) Shon Calvert (absent). Motion approved.
- **Approval of Balance Sheet** –Reviewed Village of White City Balance Sheet ending as of March 31, 2023. Motion to approve made by Kevin Shaw with 2nd by Scott VanLoo. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes), Shon Calvert (absent). Motion approved.

Old Business

- Flyer for Village Clean-up Day with list of Excludable items was discussed and reviewed by Village Board. One change was made to the Flyer to include “Residents” in the title. Change was made to Flyer as follows “White City Residents Spring Clean-Up.” Flyer and attached list of excludable items will be sent out to all Village of White City Residents by April 20, 2023.

Closed Session to discuss Personnel/Litigations/Appointments – Motion to go into closed session was made by Kevin Shaw with 2nd by Brenda Subick at 7:35 pm.

Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes). Motion to go into closed session approved.

Village Board returned to regular order of business at 8:00 pm with no immediate action taken Motion to return to regular Business Meeting at 8:00 pm made by Kevin Shaw with 2nd by Brenda Subick. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes). Motion to return to regular Business Meeting approved.

New Business

- Discuss/Approve Resolution #433- Approving Release of IML/RMA Insurance Claim Funds for Deposit to the Sewer Operations & Maintenance Account with the Village of White City Approval to deposit IML/RMA Insurance Claim check in the amount of \$4,500 in the Sewer O&M Account was discussed and Motion was made by Kevin Shaw to approve deposit with 2nd made by Scott VanLoo. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes). Motion Approved.
- As requested by the Illinois-EPA, memos were sent out to all Village Water Users regarding the Cross Connection Survey, with a return date back to the Village by May 15, 2023.
- Deputy Clerk Donna Heinke reminded the Board Members to file their Economic Interest Statements with the Macoupin County Clerk. The County Clerk has set up an online process to file the Statements. Trustee Scott VanLoo and Trustee Jim Cozart requested a hard copy of the Economic Statement so they could complete and mail in. Donna will provide a copy of the form for them and will send to the County Clerk. Village President Karen Clarke, Village Trustee Brenda Subick, Village Trustee Kevin Shaw, Treasurer

Beth Greer, Village Deputy Clerk Donna Heinke all filed their Statement online directly with the Macoupin County Clerk. Donna will have the newly hired Clerk Kristina Moutria complete her form and will mail to the County Clerk.

- Discuss/Approve using Illinois EPA Laboratory for Testing for 3rd & 4th Quarters of 2023. The Board discussed and decided to table this topic for the next Board Meeting in May.
- Discussed Bid Document for White City's MFT program for street resealing, prepared by HMG Engineer Doug Ratermann. This document has been sent to Illinois IDOT for approval. Once Doug Ratermann has received the approval from IDOT he will contact the company and the Village President to schedule the work.
- Discussed/Approved changing the duties of Sewer Operator to manage the weekly checks of lift stations done by the maintenance employee. Motion made by Brenda Subick with 2nd by Scott VanLoo. Roll Call: Brenda Subick (yes) Scott VanLoo (yes), Karen Clarke (yes), Jim Cozart (yes), Kevin Shaw (yes). Motion Approved.
- Tabled the discussion for increase salary for Water Operator.
- Tabled the discussion for increase hours for maintenance employee.

Motion to Adjourn Made by Kevin Shaw with 2nd from Brenda Subick.

Roll Call: Karen Clarke, Aye; Brenda Subick, Aye; Scott VanLoo, Aye; Jim Cozart, Aye; Kevin Shaw, Aye; Shon Calvert, absent.

Meeting Adjournment: April 12, 2023 - 8:10 pm

Motion Made to approve April 12, 2023, Minutes by Brenda Subick with 2nd by Scott VanLoo.

Minutes Approved – May 10, 2023

Roll Call:

Karen Clarke –	Yes
Brenda Subick –	Yes
Jim Cozart -	Yes
Kevin Shaw -	Yes
Scott VanLoo –	Yes