

November 13, 2019

Village of White City

Regular Monthly Board Meeting Minutes

Call to Order: 7:00 p.m. November 13, 2019. Meeting was called to order by President Steve Subick.

Pledge of Allegiance: Led by President Steve Subick.

Roll Call: Steve Subick present; Brenda Subick present; Shon Calvert absent; Bob Hubert present; Scott VanLoo present, Donna Heinke present; Beth Greer present.

Water Project Report:

- John Rainwater, Engineer with Crawford and Associates, provided an updated on the Water Project for the Village of White City.
- John reviewed Pay Estimate Number 16 (Resolution Number 17). The Pay Estimate included the final payment to Korte & Luitjohan Contractors in the amount of \$11,775.00 as well as the Final Design Engineering invoice in the amount of \$9,714.71.
- John mentioned that the As Built Drawings will be delivered to the Village President by Friday November 15, 2019.
- Motion to Approve Resolution Number 17 made by Brenda Subick with 2nd by Scott VanLoo; Resolution Number 17 for a total amount of \$21,489.71. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”; Bob Hubert “abstain”, Steve Subick “yes”. Motion Carried.

Brenda Masters-Stout from Fleming and Tawfall Accounting provided an overview of the Financial Audit for Fiscal Year 2018/2019. The Financial Audit will be filed with the Illinois Comptroller. The Single Audit for the Construction Project will be filed with the Federal Government as well.

Guest/Public Comments:

Closed Session to discuss Personnel/Litigations/Appointments – No closed session was requested.

Approval of October 9, 2019 Board Meeting Minutes: Motion to approve minutes made by Brenda Subick with 2nd from Bob Hubert. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.

Committee Reports

- **Sewer** –
- **Water** –
- **Finance** –
- **Police/Ordinance**
- **Streets** – Village President Steve Subick will be meeting with Doug Ratermann with HMG Engineers to discuss 2020 Resolution for MFT.
- **Building/Grounds/Utilities** –

Treasurer's Report

- Approval of the bills – Reviewed Bills (November 2019). There was a discussion regarding the deposit of \$5,000 to Ruby Electric for the Generator installation. The Board decided to contact Lebanon & Seibert Electric for installation of the Generator for the Water Pump Station. Brenda Subick made Motion to Approve November 2019 Bills with 2nd by Bob Hubert, except for the \$5,000 to Ruby Electric. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.
- Treasurer Beth Greer presented the Balance Sheets from the QuickBooks system based upon the reconciled reports for the month ending October 31, 2019. Brenda Subick made Motion to Approve October 31, 2019 Balance Sheets; with 2nd by Bob Hubert. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.

Old Business

- No old business.

New Business

- Review/Approve IML proposal for 2020 Insurance Coverage for the Village of White City. The total amount for Insurance Coverage for 2020 is \$7,861. The Board agreed to pay this in two installments which will include a 1% fee as well as the Illinois Municipal League Dues of \$150.00. The first installment is due by December 20, 2019 in the amount of \$3,969.06 and the second installment will be due by May 15, 2020 in the amount of \$3,969.05. Bob Hubert made Motion to Approve IML Coverage for 2020 Insurance with 2nd by Brenda Subick. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.
- Review/Approve Ordinance No. 396 – Adopting and Establishing Annual Tax Levies for the Village of White City, Macoupin County, Illinois for the Year 2020. Brenda Subick made Motion to Approve Ordinance No. 396 with 2nd from Scott VanLoo. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.
- Review/Approve Ordinance No. 397 – Adopting Meeting Schedule for the Village of White City Board of Trustees for 2020. Bob Hubert made Motion to Approve Ordinance 397 with 2nd from Brenda Subick. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.
- Review/Approve Ordinance No. 398 – Adopting Holiday Schedule for the Village of White City's Clerk's Office for 2020. Bob Hubert made Motion to Approve Ordinance 398 with 2nd from Brenda Subick. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.
- Approve Purchases for Water system- Generator- Utility locator- Fence at Booster Pump- Remote Alarm for Booster Pump- Spare meters and setter equipment. Discussion was held regarding the purchase of the generator & transmitter. The Board decided to accept the bid from Lebanon & Seibert Electric in the amount of \$15,600 for a 22KW generator. Brenda Subick made a Motion to Accept the purchases for the Water System (Generator/Utility Locator/Fence at Booster Pump Station; Remote Alarm for Booster Pump Station; and spare meters and setter equipment, with a 2nd from Bob Hubert. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.

- Estimate of Funds for approval for the Line Locator and Transmitter from Schulte Supply in the amount of \$4,643.45 was discussed. Motion to Approve Estimate of Funds in the amount of \$4,643.45 made by Bob Hubert with 2nd from Brenda Subick. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.
- The Board agreed to post advertisement for the Clerk’s position in the Staunton Star Times; Litchfield News; and the Macoupin County Journal.

Adjournment: Motion to Adjourn made by Brenda Subick with 2nd by Scott VanLoo.

Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Bob Hubert “yes”, Steve Subick “yes” Scott VanLoo “yes”. Motion carried. Meeting adjourned at 8:05 pm.

Motion to Approve November 13, 2019 Minutes: Motion to Approve by Brenda Subick with 2nd from Scott VanLoo.

Date: December 11, 2019

Roll Call:

Shon Calvert –	absent
Bob Hubert –	Yes
Brenda Subick –	Yes
Scott VanLoo -	Yes
Steve Subick -	Yes

Posted by: Donna Heinke, Village Clerk

Date: December 12, 2019