

February 12, 2020
Village of White City
Regular Monthly Board Meeting Minutes

Call to Order: 7:00 p.m. February 12, 2020. Meeting was called to order by President Steve Subick.

Pledge of Allegiance: Led by President Steve Subick.

Roll Call: Steve Subick present; Brenda Subick present; Shon Calvert absent; Bob Hubert present; Scott VanLoo present, Donna Heinke present; Janet Watson present; Beth Greer absent.

Guest/Public Comments:

Approval of January 8, 2019 Board Meeting Minutes: Motion to approve minutes made by Brenda Subick with 2nd from Scott VanLoo. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.

Committee Reports

- **Sewer** – Repairs/Sewer Lift Station No. 6 – Waiting for Carpenter Electric to schedule work.
- **Water** -
- **Finance** –
- **Police/Ordinance**
- **Streets** –
- **Building/Grounds/Utilities** – Thank you to Trustee Bob Hubert for picking up and installing the stove for the Village Hall and replacing the faucet in the men’s restroom. Thank you to Ray Kohlhaas for donating the faucet for the men’s restroom as well as the equipment to hook-up the stove for the Village Hall. Woodworks home Remodeling completed installation of the new toilet in the men’s restroom. Trustee Bob Hubert volunteered to have the lawn mower blades sharpened and change oil before Spring.

Village President Steve Subick said the Generator has been delivered at the Pump Station on Bono Road. He will contact the Propane Tank Company to finish installation at the Pump Station.

Treasurer’s Report

- Approval of the bills – Reviewed Bills (February 2020). Brenda Subick made Motion to Approve February 2020 Bills with 2nd by Scott VanLoo. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.
- Clerk Donna Heinke presented Balance Sheets from the QuickBooks system based upon the reconciled reports for the month ending January 31, 2020. Bob Hubert made Motion to Approve January 31, 2020 Balance Sheets; with 2nd by Brenda Subick. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.

Old Business

- None

Closed Session to discuss Personnel/Litigations/Appointments – No closed session requested.

New Business

- Board reviewed Resolution No. 401 – Approving Restricted Transfer of Funds. Motion to Approve Resolution No. 401 made by Brenda Subick with 2nd by Scott VanLoo. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.
- The Board reviewed the Estimate of Funds for the remaining contingency funds from Rural Development. Remaining Funds include Siebert Electric (Generator) \$15,600; Engineered Solutions/EFI (Remote Alarm at Pump Station) \$7,352.50; Core & Main (Spare Water Meters) \$718.70; and Winsupply (Spare meter saddles/parts) \$2,572.00 for a total of \$26,243.20. Motion to Approve made by Bob Hubert with 2nd by Scott VanLoo. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “yes”, Steve Subick “yes”. Motion carried.
- The Board reviewed the Estimate of Funds for the final pay estimate for Contract 1 with Korte Luitjohan contractors in the amount of \$5,000. Village President Steve Subick said we are waiting for the Notice of Acceptance from the Engineers on Contract 1 and Contract 2 before submitting the final pay estimate of funds to Rural Development. Once the completed Notice of Acceptance forms are received the Village Clerk will submit the Estimate of Funds to Rural Development. Motion to Approve the Final Estimate of Funds for the final pay for Contract 1 with Korte Luitjohan contractors (pending receipt of the Acceptance from the Engineers) made by Brenda Subick with 2nd from Scott VanLoo. Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Scott VanLoo “yes”, Bob Hubert “no”, Steve Subick “yes”. Motion carried.
- Discussion was held regarding Accounting Firms to prepare the 2020 Financial Audit for the Village of White City. Village Clerk Donna Heinke will contact firms to see if they are interested in preparing the 2020 Audit. We receive information from Fleming, Tawfall & Company with interest in the 2020 Financial Audit. She will provide an update at the March Board Meeting. The Village Clerk was informed that the Village will not need to file the Single Audit for 2020, as this was prepared last year by Fleming, Tawfall & Company.
- This will be Donna Heinke’s last meeting as Village Clerk. Donna will be sworn in as Deputy Clerk and Janet Watson will be sworn in as Village Clerk at the next Board Meeting in March. Donna will close out the contingency funds for the Water Improvement Project and she will be available to come in as needed. Donna thanked the Village Board for their support during her employment as Village Clerk. Steve Subick commented that Donna has been very helpful and a good employee.

Adjournment: Motion to Adjourn made by Brenda Subick with 2nd by Scott VanLoo.

Roll Call: Brenda Subick “yes”, Shon Calvert “absent”, Bob Hubert “yes”, Steve Subick “yes” Scott VanLoo “yes”. Motion carried. Meeting adjourned at 7:40 pm.

Motion to Approve February 12, 2020 Minutes: Motion to Approve made by Brenda Subick; 2nd by Scott VanLoo.

Date: March 11, 2020

Roll Call:

Shon Calvert – abstained

Bob Hubert – absent

Brenda Subick – yes

Scott VanLoo - yes

Steve Subick - yes

Posted by: Donna Heinke, Village Deputy Clerk

Date: March 11, 2020