

April 10, 2019
Village of White City
Regular Monthly Board Meeting Minutes

Call to Order: 7:05 p.m. April 10, 2019. Meeting was called to order by President Steve Subick.

Pledge of Allegiance: Led by President Steve Subick.

Roll Call: Steve Subick present; Brenda Subick present; Shon Calvert present; Scott VanLoo present; Bob Hubert present; Stephanie Zubal absent; Donna Heinke present; Beth Peebles absent; Craig Rimar arrived 7:40 pm

Water Project Report:

- John Rainwater, Engineer with Crawford and Associates, provided an updated on the Water Project for the Village of White City.
- John fielded and answered questions received from customers regarding the water project.
- John announced that all meters were readjusted to the appropriate water pressure. The contractors finished the readjustment of meters on April 10, 2019.
- The contractor will raise meter bases as needed or required to keep them above water.
- The pump station and water tower are fully operational.
- John said the fence company is still waiting for weather to dry up so they can install the new fence around the water tower.
- To date there are 7 meters remaining to be install. They are awaiting an order of additional meters.
- Clean-up process of culverts, ditches, etc. will be done by the Contractors. They plan to begin clean-up process within the next couple of weeks or sooner when weather is better and ground has settled.
- Roads will be repaired where they had to cut across road to installed water lines.
- April meter readings will be read manually. Awaiting software updates for the Radio Read system to be fully operational.
- Pay Estimate No. 12 Submittal/Resolution No. 11 (Korte-Luitjohan) John Rainwater discussed the Pay Estimates. John mentioned that there was not a pay estimate submitted for Crawford & Associates for Resolution No. 11. John stated that the pay estimate for Crawford & Associates will be approximately \$30,000. He will present a Pay Estimate at each board meeting for review/approval by the Board. Once the Pay Estimate is signed by the Village President, John Rainwater will obtain the signatures of Rodney Potts (Crawford & Associates) as well as the Contractor on site and then the estimates will be submitted to Rural Development to release the funds for payment. Rural Development will send payment approval to Village Clerk for payment.
- Motion to Approve Resolution Number 11 made by Brenda Subick with 2nd by Scott VanLoo; Resolution Number 11 includes Pay Estimate No. 12 (Korte-Luitjohan Contractors) in the amount of \$57,457.97 and Interest incurred during construction payment to Rural Development in the amount of \$4,175.62 for a total of 61,633.59. Roll Call: Brenda Subick “yes”, Shon Calvert “yes”, Scott VanLoo “yes”; Bob Hubert “yes”, Stephanie Zubal “absent”, Craig Rimar “absent”, Steve Subick “yes”. Motion Carried.

Guest/Public Comments:

- Several customers attending the Board Meeting voiced complaints about the water pressure after the adjustments were made. Village President Steve Subick asked Donna, Village Clerk, to compile a new list of complaints regarding water pressure voiced at the Board Meeting. Donna will give the list to the Engineer John Rainwater.
- Customers also complained about the culverts and ditch clean-up process. John Rainwater explained once again that the contractors would be out once the weather cleared up and the ground was dry enough.
- Bob Hubert, Trustee, mentioned there were several complaints regarding damage to culverts. Steve Subick explained that the customer will have to provide documentation that the culvert was in fact damaged by the contractor. Bob Hubert will compile a list of the customer complaints regarding culvert damage.
- Bob Hubert also mentioned that the utility pole on the Village Hall property needs to be replaced. The electrical box for the water tower was installed on the existing pole and he believes it is unstable and needs to be replaced. Steve Subick said that all complaints should be in written form and submitted to him.
- Steve Subick said that Rural Development will be scheduling a “Pre-Final Inspection” walkthrough of the water project in the near future. All complaints should be in written format and submitted to Steve Subick, or the Village Hall Office.
- Steve Subick said he plans to purchase a new water locator device.
- Blake Bertels requested to have his meter moved.
- Linda Yurkovich asked when the property survey and property stakes be reinstalled for her property. John Rainwater said it will be completed once the clean-up process is completed.
- Teresa Eads asked what needed to be done to have 2 additional stop signs installed at the corner of South Main Street and Fourth Street. Steve Subick said she would have to make a request in writing and submit to the Village Hall Office.
- Roslyn Bohannon said vehicles were cutting the corner on her property and driving through her yard. She was told to call the local authorities if it continues to happen.

Steve Subick and Donna Heinke met with the new attorney for the Village of White City. Jared Giuffre replaced Nicole Thomas as the City Attorney representing the Village of White City. This was a brief meet and greet introduction meeting.

Closed Session to discuss Personnel/Litigations/Appointments – No Closed Session was requested.

Approval of March 13, 2019 Board Meeting Minutes: Motion to approve minutes made by Bob Hubert with 2nd from Brenda Subick. Roll Call: Brenda Subick “yes”, Shon Calvert “yes”, Scott VanLoo “yes”, Bob Hubert “yes”, Stephanie Zubal “absent”, Craig Rimar “yes” Steve Subick “yes”. Motion carried.

Committee Reports

- **Sewer** –
- **Water** –
- **Finance** –
- **Police/Ordinance**
- **Streets** – Steve Subick mentioned that once the clean-up process is completed by the Contractors, he will look into street repairs within the Village of White City. The streets need to be oiled and chipped.
- **Building/Grounds/Utilities** –

Treasurer's Report

- Approval of the bills – Reviewed Bills (April 2019). Craig Rimar made Motion to Approve April 2019 Bills with 2nd by Brenda Subick. Roll Call: Brenda Subick “yes”, Shon Calvert “yes”, Scott VanLoo “yes”, Bob Hubert “yes”, Stephanie Zubal “absent”, Craig Rimar “yes”, Steve Subick “yes”. Motion carried.
- Clerk Donna Heinke presented the Balance Sheets from the QuickBooks system based upon the reconciled reports for the month ending March 31, 2019. Shon Calvert made Motion to Approve March 31, 2019 Balance Sheets; with 2nd by Brenda Subick. Roll Call: Brenda Subick “yes”, Shon Calvert “yes”, Scott VanLoo “yes”, Bob Hubert “yes”, Stephanie Zubal “absent”, Craig Rimar “yes” Steve Subick “yes”. Motion carried.

Old Business

- No Old Business

New Business

- Discussion was held to schedule White City Spring Clean-up Day for June 8, 2019. Motion to Approve June 8, 2019 for White City Spring Clean-up Day for June 8, 2019 made by Craig Rimar with 2nd from Bob Hubert. Roll Call: Brenda Subick “yes”, Shon Calvert “yes”, Scott VanLoo “yes”, Bob Hubert “yes”, Stephanie Zubal “absent”, Craig Rimar “yes”, Steve Subick “yes”. Motion carried.
- Village President Steve Subick requested approval to hire Noah Buske as grounds keeper (cut grass/weeds/sewer pump station clean-up/general grounds clean-up). Motion was made to hire Noah Buske by Brenda Subick with 2nd by Craig Rimar. Roll Call: Brenda Subick “yes”, Shon Calvert “yes”, Scott VanLoo “yes”, Bob Hubert “yes”, Stephanie Zubal “absent”, Craig Rimar “yes”, Steve Subick “yes”. Motion carried.
- Discussion was held regarding postponing May Board Meeting from May 8 to May 15, 2019. Motion was made to reschedule May Board Meeting to May 15, 2019 by Brenda Subick with 2nd from Scott VanLoo. Roll Call: Brenda Subick “yes”, Shon Calvert “yes”, Scott VanLoo “yes”, Bob Hubert “yes”, Stephanie Zubal “absent”, Craig Rimar “yes”, Steve Subick “yes”. Motion carried.

Adjournment: Motion to Adjourn made by Brenda Subick with 2nd by Craig Rimar.

Roll Call: Brenda Subick “yes”, Shon Calvert “yes”, Scott VanLoo “yes”, Bob Hubert “yes”, Stephanie Zubal “absent”, Craig Rimar “yes”, Steve Subick “yes”. Motion carried. Meeting adjourned at 8:55 PM

Motion to Approve April 10, 2019 Minutes: Motion to Approve: Brenda Subick; 2nd Shon Calvert

Date: May 15, 2019

Roll Call:

S. Calvert – Yes
B. Hubert – Yes
C. Rimar – Absent
B. Subick – Yes
S. VanLoo - Yes
S. Zubal - Absent
S. Subick - Yes

Posted by: Donna Heinke, Village Clerk

Date: May 17, 2019